

**ARMY PUBLIC SCHOOL, JORHAT**

**CHARAIBAHI MILITARY STATION, JORHAT(ASSAM) - 785616**

**SITUATION VACANT**

**LOCAL SCREENING BOARD**

LSB Interview for the selection of Teaching Staff, Adm Supervisor and Group - D Staff will be held on **13 & 14 Oct 2023**.

Applications are invited with full Bio-Data, attested copies of testimonials and passport size photograph for the following Adhoc/Contractual Posts:-

<b>SI No.</b>	<b>Post</b>	<b>Qualification Requisites</b>
1.	PGT (Physical Education)	(a) B.PEd and M.PEd (min 50%marks in each) (b) Experienced candidates shall be preferred.
1	Adm Supervisor	(a) Graduate in case of civilian or fifteen years of service in case of ESM who should be physically fit to undertake strenuous job of running errand. (b) Working knowledge of computers and basic financial matters. (c) Good communication skills in English and hindi. (d) Minimum 5 years of experience in administration preferably in an academic institution and ability and willingness for liaison work with various Govt./Non-Govt organization. (e) JCO or equivalent. (f) Medically Fit <b>*Note- Preferably an ex- serviceman of General Duties category upto the age of 55 years and should not have any disciplinary case against him in the entire service.</b>
2	Group- D	(a) Minimum qualification should be class 5 <sup>th</sup> pass (b) Medically and physically fit (c) Age limit : 18 to 50 Yrs (d) Experience:- Candidates with minimum five years work experience in any Govt/Pvt Institute as Group-D Employee shall be preferred

**Time: 09.30 AM onwards**

Application can be collected from Army Public School, Jorhat or downloaded from website [www.apsjorhat.org](http://www.apsjorhat.org) on payment of Rs 100/- through Demand Draft/NEFT.

A/c No : 729871164 IFSC Code: IDIB000A083. Application duly completed should be sent by Email/Post/Hand to the Principal, Army Public School, Jorhat, Charaibahi Military Station, P.O.-Charaibahi, Dist – Jorhat (Assam), PIN – 785616.

Last date for submission of application is 10 Oct 2023.

**(No TA/ DA admissible)**

Sd/- Principal  
Army Public School ,Jorhat

**ARMY PUBLIC SCHOOLS**  
**APPLICATION FOR TEACHING STAFF**

Application form for the post of PGT/TGT/PRT

School where you would like to work:-

.....

Please paste  
recent  
passport size  
colour  
photograph  
Do not staple

1 **PERSONAL DATA :**

- (a) Name in full (Block letters) : \_\_\_\_\_
- (b) Son/Daughter/wife of : \_\_\_\_\_
- (c) Date of Birth : \_\_\_\_\_
- (d) Nationality : \_\_\_\_\_
- (e) State : \_\_\_\_\_
- (f) Address -----  
-----  
-----  
-----
- (g) Contact Details :-  
Landline No(with STD Code) -----  
Mob No -----  
Email ID -----

2. **PRESENT /PREVIOUS OCCUPATION:**

- (a) Designation of Post : \_\_\_\_\_
- (b) Name and Address of Institution/Organization : \_\_\_\_\_
- (c) Designation of superior In charge : \_\_\_\_\_
- (d) Contact No of superior( for verification if need be) : -----
- (e) Period of notice you will have to give, if selected? : \_\_\_\_\_
- (f) What salary are you drawing? : \_\_\_\_\_

3 **FAMILY LIFE**

- (a) Marital status Single/Married/Widowed
- (b) If married/widowed Name & occupation of spouse  
-----  
No of children with age and sex  
-----  
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4 **EDUCATIONAL RECORDS : School, College Or University**

Give details of all exams starting from Secondary School onwards

Examination	Marks Obtained	Percentage	Division	Year of passing	Subjects taken	Name of University/ Board/Institute

**Graduation/Post Graduation through correspondence or regular** \_\_\_\_\_

5. Have you cleared CSB: \_\_\_\_\_ CTET/STET: \_\_\_\_\_  
(date) (date)
6. Name of classes you would prefer to teach with subjects:-  
(a) Classes \_\_\_\_\_ (b) subjects: \_\_\_\_\_
7. Training in NCC, scouting, Music/Art, Dramatics or other such activities, Give rank, status/proficiency achieved..... \_\_\_\_\_
8. Merit Scholarship won? If so what? \_\_\_\_\_
9. Languages you can read write and speak fluently.  
(a) (b) (c)
10. Any books/articles written? If so, give their titles/ Magazines in which published?  
\_\_\_\_\_

11. **EXPERIENCE:**

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

Experience as PGT year (Exact dates to be indicated)		School/College	Subject taught	Classes taught	No of pupils taken	Total Exp in Years
From	To					
Experience as TGT year (Exact dates to be indicated)		School/College	Subject taught	Classes taught	No of pupils taken	Total Exp in Years
From	To					
Experience as PRT year (Exact dates to be indicated)		School/College	Subject taught	Classes taught	No of pupils taken	Total Exp in Years
From	To					

Include any other post held which are relevant to the field of Education

12. **APTITUDE:**

- (a) Subject(s) which you enjoy teaching most? \_\_\_\_\_
- (b) Other area (Cultural activities): \_\_\_\_\_

13. (a) Can you take indoor/outdoor games with boys and girls?

Indoor Boys : \_\_\_\_\_ Outdoor Boys: \_\_\_\_\_

Girls : \_\_\_\_\_ Girls: \_\_\_\_\_

Which major games do you play? \_\_\_\_\_

14. **HEALTH:**

- (a) What kind of health do you keep?.....  
 (b) Do you need any medical treatment/assistance for the disease you are suffering from.....  
 (c) Are you differently abled? Give details

15. **CO-CURRICULAR ACTIVITIES/GAMES AND SPORTS**

What co-curricular activities can you teach? \_\_\_\_\_

16. **COMPUTER KNOWLEDGE** (Separate sheet can be att.)

- (a) Have you done any degree/diploma in computer give details:  
 (b) Any experience on working on computer Details.  
 (c) Do you own a personal Laptop, if yes give details:  
 (d) Your knowledge of computer hardware :

17. **OTHER ACTIVITES**

(a) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:

(i) \_\_\_\_\_

(ii) \_\_\_\_\_

18. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)

(a) Name: \_\_\_\_\_ (b) Name \_\_\_\_\_

Address \_\_\_\_\_ Address: \_\_\_\_\_

19. I have / have not been selected at the CSB Interviews held at \_\_\_\_\_ on \_\_\_\_\_ and I have been /have not been selected for appointment at \_\_\_\_\_.

**Agreement:**

20. If appointed:-

- (a) I agree to abide by the AWES Rule and Regulation for Army Public Schools  
 (b) I undertake to serve the school till the end of the final term, ie upto the finalization of the results of the class taught or a period specified/ fixed by the management.  
 (c) I confirm that I am aware that my services would be liable to transfer in organizational interest at the discretion of the management.  
 (d) I solemnly state the all the above particulars/statements are true to the best of my knowledge and belief.

Date .....

.....

(Signature of applicant)

**INSTRUCTIONS TO CANDIDATES**

1. Please download and print the Application Form.
2. Fill the name of only one school in a cluster.
3. All details at Ser 1( Personal data) are mandatory. Fill up in Block Capitals.
4. Paste one recent coloured passport size photograph on the form and attach one additional photograph for Call Letter.
5. Send by post. No applications will be accepted via e-mail.
6. Send DD for Rs 100/- payable at a bank close to the location of the school.

**ARMY PUBLIC SCHOOL JORHAT**  
**APPLICATION FOR NON-TEACHING STAFF**

Application form for the post of \_\_\_\_\_

Please paste recent passport size colour photograph  
Do not staple

**1 PERSONAL DATA :**

- (a) Name in full (Block letters) : \_\_\_\_\_
- (b) Son/ Daughter/wife of : \_\_\_\_\_
- (c) Date of Birth : \_\_\_\_\_
- (d) Nationality : \_\_\_\_\_
- (e) State : \_\_\_\_\_
- (f) Address -----  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (g) Contact Details :-  
Landline No(with STD Code) -----  
Mob No -----  
Email ID -----

**2. PRESENT / PREVIOUS OCCUPATION:**

- (a) Designation of Post : \_\_\_\_\_
- (b) Name and Address of Institution/ Organization : \_\_\_\_\_
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- (d) Contact No of superior( for verification if need be) : \_\_\_\_\_
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- (f) What salary are you drawing? : \_\_\_\_\_

**3 FAMILY LIFE**

- (a) Marital status Single/ Married/ Widowed

**4 EDUCATIONAL RECORDS : School, College Or University**

Give details of all exams starting from Secondary School onwards

Examination	Marks Obtained	Percentage	Division	Year of passing	Subjects taken	Name of University/ Board/ Institute

Graduation/ Post Graduation through correspondence or regular \_\_\_\_\_

5. Languages you can read write and speak fluently.  
 (a) \_\_\_\_\_ (b) \_\_\_\_\_ (c) \_\_\_\_\_

**6. EXPERIENCE:**

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

Duration		Nature of Appointment	School / College	Nature of work	Total Exp in Years
From	To				

Include any other post held which are relevant to the field of Education

**7. HEALTH:**

- (a) What kind of health do you keep?.....  
 (b) Do you need any medical treatment/ assistance for the disease you are suffering from ? .....  
 (a) Are you differently abled? Give details \_\_\_\_\_

**8. COMPUTER KNOWLEDGE** (Separate sheet can be att.)

- (a) Have you done any degree/ diploma in computer give details: \_\_\_\_\_  
 \_\_\_\_\_  
 (b) Any experience on working on computer . Give details.  
 \_\_\_\_\_  
 (c) Do you own a personal Laptop, if yes give details:  
 \_\_\_\_\_  
 (d) Your knowledge of Hardware Peripheral and Networking: \_\_\_\_\_

**9. OTHER ACTIVITES**

- (a) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:

- (i) \_\_\_\_\_  
 (ii) \_\_\_\_\_

**10. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)**

- (a) Name: \_\_\_\_\_ Address \_\_\_\_\_  
 \_\_\_\_\_  
 (b) Name \_\_\_\_\_ Address: \_\_\_\_\_  
 \_\_\_\_\_

**Agreement:**

11. If selected: -  
 a. I will accept the offer of appointment.  
 b. I agree to abide by the AWES Rule and Regulation for Army Public Schools  
 c. I undertake to serve the school till the end of the final term, or a period specified/ fixed by the management.  
 d. I solemnly state the all the above particulars/ statements are true to the best of my knowledge and belief.

Date .....

.....

(Signature of applicant)

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